

Frequently Requested Records by Office

To obtain a copy of the following frequently requested documents, contact the appropriate FOIA Officer directly.

Office	Frequently Requested Records
National Cemetary Administration (NCA)	<ul style="list-style-type: none"> . Burial location searches . Genealogy searches/identity of Next of Kin . Veterans' service numbers . Cemetery service contract documents . Veterans' social security numbers . Veterans' service records . NCA policy documents . Veterans' death certificates . NCA personnel records . Land aquisition records
Office of General Counsel (OGC)	<ul style="list-style-type: none"> . Tort claims documents . FOIA Appeal documents . Investigative files . Statistical data on various subject matter claims
Office of Information and Technology (OI&T)	<ul style="list-style-type: none"> . Contract information . FOIA Case Log . VistA requests . Job Announcement Records . Data Breach/OI&T activities information
Office of Policy and Planning (P&P)	<ul style="list-style-type: none"> . Transition Team Materials/reports . Organization climate survey of VA employees . Information on unique veterans in each VISN
Office of Resolution Management (ORM)	<ul style="list-style-type: none"> . Equal Employment Opportunity (EEO) case files . Employee records . Number of EEO cases (and decisions) . Contract award
Office of the Assistant Secretary for Management (MGMT)	<ul style="list-style-type: none"> . Budgetary Data . Purchase card holders (Currently on VA's website) . Enhanced-use Lease (EUL) project proposals . Correspondence with EUL developers . EUL lease documents . Internal memoranda on EUL/real property . Energy reports and studies
Office of the Assistant Secretary for Operations, Security and Preparedness (OSP)	<ul style="list-style-type: none"> . Criminal or administrative investigations . Incident Reports at VA medical facilities . Uniform Offense Reports from VA medical facilities . Reports on background investigations conducted by OPM . OPM consultations about VA records

Office of the Secretary (SEC)	<ul style="list-style-type: none"> . Secretary/Deputy Secretary of VA travel/schedule . Inquires concerning Congressional correspondence . Inquiries concerning correspondence from the media . Inquiries concerning White House correspondence or correspondence with other political organizations
Veterans Benefits Administration (VBA)	<ul style="list-style-type: none"> . Global War on Terror (GWOT) Reports . Gulf War Veterans Information System (GWVIS) . Post Traumatic Stress Disorder (PTSD) claims by gender, demographics . FOIA Logs . PTSD Benefits and training . Attorney's fees to defend Agencies . Requests for Military Records . Cost of wars . Homeless Veteran information . Vocational Rehabilitation
Veterans Health Administration (VHA)	<ul style="list-style-type: none"> . Survey of Healthcare Experiences of Patients (SHEP) results . Consumer Assessment of Healthcare Providers and Systems (CAHPS) results . Annual All-Employee Satisfaction Survey results . Top 1500 Prime Vendor Pharmaceuticals Purchases (Quartly) . Grant and Per Diem Application (Samples)